

# HOTEL INFORMATION

## Hotel Reservation Information

Reservations can be made through February 21, 2019. To be assured a room at the ASCD conference rates, please make your reservation by the cut-off date of February 21, 2019. Hotel changes or cancellations can be made in most instances until three days prior to arrival. To make a reservation, choose one of the following methods.

### Online: [www.ascd.org/empower](http://www.ascd.org/empower)

You can make your reservations online 24 hours a day, 7 days a week. You can also see hotel descriptions, photos, and map locations. You can even update or cancel your reservations online. Reservations are secure and protected.

**Phone:** 1-855-992-3353 (in the United States and Canada) Internationally, call 1-312-527-7300. Monday–Friday, 9:00 a.m.–7:00 p.m. eastern time.

**Fax:** 1-312-329-9513

**Mail:** ASCD Housing/onPeak LLC, 381 Park Avenue South, 3rd floor, New York, NY 10016

## Confirmations

Confirmations will be emailed from onPeak within three business days upon receipt of your hotel reservation form if your choices were available. Please review all information for accuracy. If you do not receive your acknowledgement within three business days, please contact onPeak at 1-855-992-3353. You will not receive written confirmation from the hotel.

## Room Rates and Taxes

Reservations must be received no later than February 21, 2019, to be assured a room at the ASCD conference rate. After this date, the ASCD room blocks may be released, and the hotels charge significantly higher rates. Call-in reservations will be accepted based on availability up until the first show date of March 16, 2019. All rates are per room, per night, and are subject to a 16.4% sales and occupancy tax. Taxes are subject to change without notice. Hotels may charge additional fees for rooms with more than two occupants. When making a reservation, please provide room bedding preferences. The hotel will assign specific room types upon check-in based on availability. Please be advised that requests are not guaranteed by onPeak or the hotel.

**Important Note: Only Illinois sales tax exemption forms can be honored in the state of Illinois. Out-of-state sales tax exemption forms cannot be accepted.**

## Early Bird/Advance Purchase Rates

Early-bird advance purchase rates are subject to the conditions specified by the hotel. Please review hotel terms prior to booking.

## Changes/Cancellations

Hotel cancellations should be made through onPeak at least three days prior to arrival, depending upon each hotel's cancellation policy. Changes are subject to hotel availability. Also note that hotels may impose an early departure fee. This policy is at the discretion of the hotel, and the amount varies. To avoid a charge, be sure to verify your departure date upon check-in.

## Deposits

All reservations must be guaranteed with a credit card or first night's deposit. Check deposits will not be accepted after February 1, 2019. Checks received after this date will be returned. After February 1, 2019, reservations can be guaranteed by credit card only.

Marriott Marquis Chicago at McCormick Place



Hotel	Early-Bird Rate	Post-Early Rate	Rating	Distance from Convention Center
Aloft Chicago City Center	N/A	\$215.00	★★★	3.4 miles
Embassy Suites by Hilton Chicago Downtown Magnificent Mile	N/A	\$199.00	★★★★	2.5 miles
Fairfield Inn & Suites Chicago Downtown/River North	N/A	\$209.00	★★★	4.3 miles
Fairmont Chicago, Millennium Park	N/A	\$189.00	★★★★	2.5 miles
Hampton Inn & Suites Chicago–Downtown	N/A	\$199.00	★★★	3.0 miles
Hampton Inn Majestic Chicago Theatre District	N/A	\$153.00	★★★	3.0 miles
Hampton Inn Chicago McCormick Place	N/A	\$215.00	★★★	.9 miles
Hilton Chicago	N/A	\$229.00	★★★★	1.7 miles
Hilton Garden Inn Chicago McCormick Place	N/A	\$225.00	★★★	.9 miles
Home2 Suites by Hilton Chicago McCormick Place	N/A	\$209.00	★★★	.9 miles
Hyatt Regency McCormick Place	\$189.00*	\$237.00	★★★★	0.2 miles
Hyatt Place Chicago/River North	N/A	\$215.00	★★★	3.5 miles
Hyatt Regency Chicago	N/A	\$195.00	★★★★	2.7 miles
Loews Chicago Hotel	N/A	\$229.00	★★★★	4.4 miles
Marriott Marquis Chicago at McCormick Place	\$195.00*	\$237.00	★★★★	0.4 miles
Radisson Blu Aqua Hotel, Chicago	N/A	\$199.00	★★★★	2.3 miles
Renaissance Chicago Downtown Hotel	N/A	\$214.00	★★★★	3.0 miles
Residence Inn Chicago Downtown/River North	N/A	\$215.00	★★★	3.5 miles
Sheraton Grand Chicago	N/A	\$199.00	★★★★	3.2 miles
Silversmith Hotel Chicago	N/A	\$159.00	★★★★	2.0 miles
SpringHill Suites Chicago Downtown/River North	N/A	\$209.00	★★★	3.0 miles
Swissotel Chicago	N/A	\$179.00	★★★★	3.1 miles
The Palmer House Hilton	N/A	\$229.00	★★★★	3.0 miles
theWit Chicago: A DoubleTree by Hilton Hotel	N/A	\$199.00	★★★★	2.4 miles
Westin Chicago River North	N/A	\$199.00	★★★★	3.3 miles
Wyndham Grand Chicago Riverfront	N/A	\$169.00	★★★★	3.0 miles

\*Hyatt Regency McCormick Place and Marriott Marquis Chicago at McCormick Place are host hotels for EMPOWER19.



**THE  
CONFERENCE  
FOR EVERY  
EDUCATOR**

# HOUSING FORM

**ASCD Empower19 Housing closes February 21, 2019.**

ASCD is pleased to be offering housing through onPeak LLC. With onPeak, enjoy real-time reservations and confirmation—24 hours a day, 7 days a week. There is no prepayment; you'll pay when you stay, not when you book. No hidden fees or processing fees. You'll have full support from time of booking until you check out with an on-site service desk at Empower19.

**Reserve your room at [www.ascd.org/empower](http://www.ascd.org/empower) or call onPeak at 1-855-992-3353.**

- Please do not include credit card information on this form. Upon receipt of your confirmation, you will need to enter your credit card information within 72 hours.
- Check deposits will not be accepted after February 1, 2019. Checks received after February 1 will be returned.
- You may photocopy this form if you are making additional reservations.
- Please keep a copy of the completed form.
- After faxing the form to 1-312-329-9513, please do not also mail it.
- Confirmations are sent only to the primary guest.
- If you do not receive confirmation within five business days, contact onPeak at 1-855-922-3353.
- Please see your onPeak confirmation for hotel policies related to your room reservation.
- Early-bird or advance purchase rates are subject to the conditions specified by the hotel. Please review hotel policies prior to booking.

**TO MAKE YOUR RESERVATION**

**1. Primary Guest Information** (please complete all information):

DATE \_\_\_\_\_

FIRST NAME	LAST NAME	COMPANY/AFFILIATION	
STREET ADDRESS OR P.O. BOX NUMBER		SUITE/FLOOR	
CITY	STATE	ZIP	COUNTRY
DAYTIME PHONE		FAX NUMBER (IF INTERNATIONAL, INDICATE COUNTRY CODE)	
EMAIL			

2. Select Six Hotels: Rooms are assigned on a first-come, first-served basis. Should onPeak be unable to confirm initial housing requests, you will be contacted to arrange alternate accommodations. Please fill in all six choices below. This form indicates preference only, and submission does not guarantee confirmation.

1st Choice \_\_\_\_\_ 4th Choice \_\_\_\_\_

2nd Choice \_\_\_\_\_ 5th Choice \_\_\_\_\_

3rd Choice \_\_\_\_\_ 6th Choice \_\_\_\_\_

Use more than one row for different dates if necessary and indicate the number of rooms required for each room type.

Occupant Name (Required)	Check-In Date	Check-Out Date	Single	Double 1 bed/2 people	Twin 2 beds/2 people

3. Special Requests (please check the appropriate option):  ADA-Compatible Rooms  Smoking  Nonsmoking  Other: \_\_\_\_\_

**DO NOT RETURN THIS FORM TO ASCD.** Send to ASCD Housing to onPeak LLC, 381 Park Avenue South, 3rd Floor, New York, NY 10016